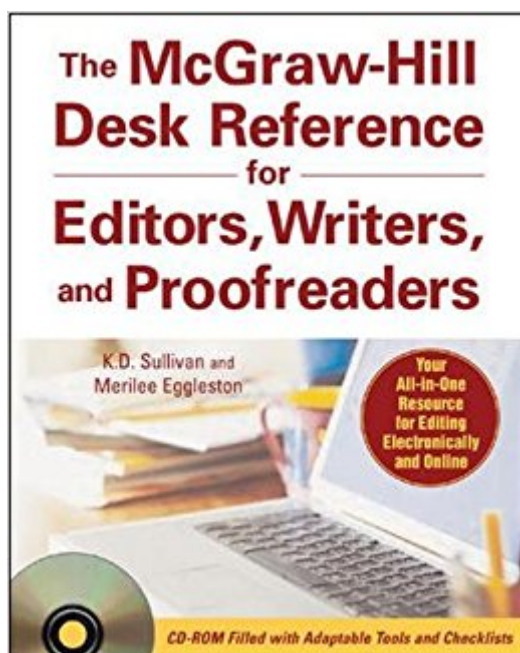


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The McGraw-Hill Desk Reference For Editors, Writers, And Proofreaders (with CD-ROM)



Synopsis

Packed with customizable editing tools--this practical, up-to-date reference includes the latest on writing and editing online The McGraw-Hill Desk Reference for Editors, Writers, and Proofreaders is an indispensable resource for writers, editors, proofreaders, and virtually everyone responsible for crafting clear, polished writing. Ideal for professionals and novices alike, it guides you through the entire proofreading and editing process and features a CD-ROM with more than 25 interactive tools and checklists. This all-in-one package offers style sheet templates, a list of editor's symbols, comprehensive editing and proofreading checklists, and guides to commonly misspelled and confused words. It also presents advice on electronically editing and proofreading for the Web.

Book Information

Paperback: 304 pages

Publisher: McGraw-Hill Education; 1 edition (July 13, 2006)

Language: English

ISBN-10: 007147000X

ISBN-13: 978-0071470001

Product Dimensions: 7.4 x 0.4 x 8.1 inches

Shipping Weight: 14.4 ounces (View shipping rates and policies)

Average Customer Review: 4.0 out of 5 stars 33 customer reviews

Best Sellers Rank: #170,258 in Books (See Top 100 in Books) #92 in Books > Reference > Writing, Research & Publishing Guides > Writing > Editing #121 in Books > Politics & Social Sciences > Social Sciences > Library & Information Science > General #199 in Books > Business & Money > Skills > Business Writing

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K.D. Sullivan is an internationally recognized authority on proofreading. Founder and CEO of Creative Solutions Editorial, a national proofreading and editorial agency, she is also the coauthor of the recently published book *The Gremlins of Grammar*. Merilee Eggleston has more than twenty years' experience as an editor, writer, and proofreader. She has edited more than 100 books, written advertising copy and materials for online education, and is the coauthor of *The Pocket Idiot's Guide to Spanish for Health Care Professionals*.

If you are looking for practical, easy to find editing guidelines, this reference is a great tool. It helps you understand the layers of edits and the different stages. It has helped me in client work and freelancing. I can't say that I've used the software, but it is handy to have that additional tool.

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